

# CLOSE ACCOUNT FORM

\_\_\_\_\_  
DATE

\_\_\_\_\_  
FINANCIAL INSTITUTION NAME

\_\_\_\_\_  
FINANCIAL INSTITUTION ADDRESS

\_\_\_\_\_  
CITY, STATE, ZIP

TO: \_\_\_\_\_

The purpose of this letter is to inform you that I am switching my account to **LEGACY**, effective immediately.

Please close my account \_\_\_\_\_ (account number), and send the remaining balance directly to Legacy for deposit into my new account at the address listed below.

Account Type(s)    Checking    Savings    Money Market    CD    All Accounts

If you have any questions about this request, please contact me during the DAY/ EVENING( circle one)

at ( \_\_\_\_\_ ) \_\_\_\_\_ - \_\_\_\_\_ (phone number).

Thank you for your assistance.  
Sincerely,

\_\_\_\_\_  
SIGNATURE

\_\_\_\_\_  
JOINT OWNER SIGNATURE

\_\_\_\_\_  
NAME (Please print)

\_\_\_\_\_  
JOINT OWNER NAME (Please print)

Please send my remaining balance for deposit into the account number and address listed here:

\_\_\_\_\_  
NEW ACCOUNT NUMBER

LEGACY COMMUNITY FEDERAL CREDIT UNION  
1400 SOUTH 20TH STREET  
BIRMINGHAM, ALABAMA 35205

